



BOARD OF TRUSTEES MEETING MINUTES

The Board of Trustees of Bath Township met on Tuesday, **August 18, 2026**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Elected Officials Present:

Trustee Brad Baxter, Trustee Lisa Fillhart, Trustee Andy Heffner, and Fiscal Officer Berlin Carroll

Department Heads Present:

Road Superintendent Gary Jay, Interim Fire Chief/Zoning Inspector Ken Meyer and Fiscal Officer Assistant & Administrative Support Specialist, Cindy Highland.

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

PRESENTATIONS

- None

PREVIOUS MINUTES

- Trustee Fillhart motioned to accept the minutes of August 4, 2026, regular meeting. Trustee Baxter seconded the motion, which passed 3-0. The minutes stand approved as presented.

RESOLUTIONS

The following resolutions were taken up by the Trustees:

RESOLUTION 8-18-26-1: Summarized: Hiring Logan Mathewson with the Road Department as part of the road crew.

- A motion was made by Trustee Baxter, seconded by Trustee Heffner to approve the resolution. A roll call vote was held with all Trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

RESOLUTION 8-18-26-2: Summarized: Accepting the Resignation of Sarah Probst.

- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. A roll call vote was held with all Trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

RESOLUTION 8-18-26-3: Summarized: Declaring the property at 1522 N. Adams a nuisance.

- A motion was made by Trustee Fillhart, seconded by Trustee Heffner to approve the resolution. A roll call vote was held with both trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

RESOLUTION 8-18-26-4: Summarized: Authorizing the payment from the fire fund for the annual ESO maintenance fee in the sum of \$11,512.81 for the period covering September 6, 2026, through September 5, 2027.

- Interim Fire Chief Meyers explained further that the invoice is for the electronic software used to manage the Bath Township Fire Department's daily operations and mandated reporting needs.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. A roll call vote was held with both trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

RESOLUTION 8-18-26-5: Summarized: Authorizing payment to Miller Auto for the repairs to Engine 2 in the sum of \$4,303.40.

- Interim Fire Chief Meyers explained the repairs in more detail.
- A motion was made by Trustee Fillhart, seconded by Trustee Heffner to approve the resolution. A roll call vote was held with both trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

RESOLUTION 8-18-26-6: Summarized: Accepting the resignation of Gavin Butler.

- A motion was made by Trustee Fillhart, seconded by Trustee Heffner to approve the resolution. A roll call vote was held with both trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

RESOLUTION 8-18-26-7: Summarized: Authorizing Gary Jay to proceed with Mirror Lake Replacement Tile Project.

- Quote from Slusser Contracting for labor is \$13,732.50 presented.
- The township will provide the tile, the flowable fill concrete and stone to backfill.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. A roll call vote was held with both trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

RESOLUTION 8-18-26-8: Summarized: Declaring the property located at 4382 Ottawa Road a nuisance.

- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. A roll call vote was held with both trustees voting yes. The motion passed and the resolution was approved.
- A copy of this resolution in its entirety is on file, as required, amongst the Township's archives & records.

SPECIAL RECOGNITIONS

- There was no special recognition given at this meeting.

FINANCIAL REPORT

- The fiscal officer provided a financial report to each trustee outlining current account balances, payroll, and other expenditures this period as well as any purchase orders created, transfers, reallocations, or supplemental appropriations requested if any. A copy of which is maintained amongst the records of the township.
- The fiscal officer reported that a payment listing report outlining those bills paid this period by Electronic Funds Transfer and/or Warrants (checks) were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. All trustees in attendance acknowledged receiving the reports.
- A motion was made by Trustee Baxter to approve the payroll, warrants, electronic payments, POs/BCs opened, reallocations, adjustments, supplemental appropriations and financial reports as presented. Trustee Fillhart seconded the motion.
 - A roll call vote was taken as follows:
 - Trustee Baxter: Yes
 - Trustee Fillhart: Yes
 - Trustee Heffner: Yes
- The motion was approved.

DISCUSSION ITEMS

The Fiscal Officer Reported on the following items:

- None

CORRESPONDENCE

- None

TRUSTEES BUSINESS

Mrs. Fillhart

- None

Mr. Heffner

- Mr. Heffner stated that he is just waiting for Mr. Willomoski to follow up with him to discuss some questions he has regarding Resource. He did state that he has only gotten a few complaints.

Mr. Baxter

- Trustee Baxter stated that the search for a new Fire Chief has ended. A decision was made to hire Craig Vogel.
- Trustee Baxter has called for an Executive Session to discuss a FD human resource matter.

DEPARTMENT HEAD REPORTS

- **Road Department:**
 - Superintendent Gary Jay Reported on the following items:
 - Rolled tractor is here on property waiting on the insurance check and John Deere's invoice to arrive.
 - The tractor with the blown motor is still at the shop with a transmission issue.
 - The old tractor that they have been using had a blown tire last week. The tractor needed new tires; therefore, they purchased them.
 - Strawser has completed the first part of the Road Program. Trustee Heffner and Trustee Fillhart both stated that they had received positive feedback from residence regarding this program.
 - Randy Jones has started bringing dirt to the landfill.
 - Interviews done. Waiting on acceptance letter to be signed by applicant.
 - Pavement Technology is planning on starting the top seal for several roads and the township parking lot around August 21, 2026, weather permitting.
 - Received a letter informing the township that the county salt has gone up about \$20 from last year.
- **Fire Department:**
 - Interim Fire Chief Ken Meyers reported the Fire Department's calls for service to date total 986 year to date.

- They had minor flooding down at the firehouse due to all the rainfall recently. They were able to keep up on it and get it cleaned up.
- One of the electrical panel surge protectors was fried during the water damage. The cost for the part is \$1,700.
- The Triple F Collection Foam had been recalled. The fire department has 500 gallons that were donated by Proctor and Gamble to them. They are now registered to have it picked up and hauled away. This is to put out chemical fires. There is a new alternative foam, but Bath FD has not purchased it yet.
- The Allen County Fair has reached out to the FD asking if they could assist with the food truck inspections to be sure it is not a fire hazard. Interim Chief Meyer has provided them the name of someone he uses.
- **Zoning Department:**
 - Inspector Meyer reported on the following items:
 - 5210 Stewart Road: Waiting on court date.
 - 1200 McKinley: Waiting on court date.
 - He stated that he believes he has gotten more grass complaints this year, but it could be due to the price of gasoline, which means people are mowing less.
 - 5345 Sugarcreek Road: Owner has contacted Inspector Meyer and is going to have the property cleaned up.
- **Business Office:**
 - Cindy Highland mentioned that Gayle from Otarma had a visit this week and went over the policy and procedures for risk assessment. She stated that she was impressed with the items that she recommended implementing from her last meeting had been done. She will provide a follow-up email for the meeting with some additional recommendations.
- **Sheriff Department:**
 - No Deputy from ACSO was in attendance.

Attendance & Public Comments

- There were 6 members of the public in attendance at this meeting.
- No-one had any comments/questions or concerns.

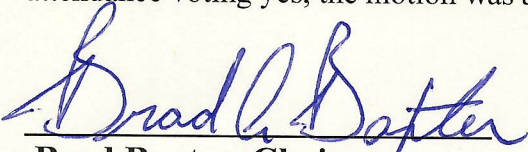
Executive Session

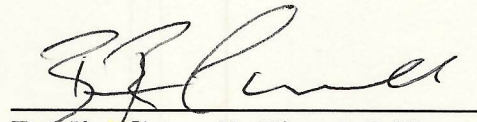
- An executive session was called by Trustee Baxter for the purpose to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code.
- The regular meeting was recessed at 7:38 p.m. upon a motion by Trustee Baxter, Seconded by Trustee Fillhart with approval of 3-0.
- The executive session began at 7:47 p.m.
- The executive session ended and the regular meeting was called back into session at 8:17 p.m. upon a motion by Trustee Baxter, Seconded by Trustee Fillhart with approval of 3-0.

Additional Business & Announcements

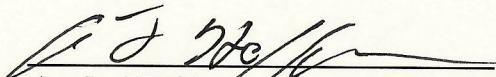
- Ken Meyer requested that the open positions for a Platoon Chief and a full time position was approved to be posted.
- Trustee Baxter directed Fiscal Officer Carroll, to prepare a resolution to clarify Ken Meyer's pay status for next meeting.
- Next Regular Meeting Date: September 1, 2026 @ 7:00 p.m.

Being no further business to come before the board, Trustee Baxter moved, and Trustee Fillhart seconded a motion to adjourn the meeting at 8:19 PM. A roll call vote was taken with all trustees in attendance voting yes, the motion was approved and the meeting was adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Lisa Fillhart, Vice Chair


Andy Heffner, Trustee

FINANCIAL REPORT

August 18, 2026
(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,798,044.50	1.18.26
STAR Ohio (Investment Account)	\$119,972.98	8.1.26
Total - All Accounts	\$3,918,017.48	

Current Expenditures	Amount	As of Date
Payroll Wages	\$42,245.45	8.19.26
Bills Paid by Warrant (Check)	\$43,332.43	8.18.26
Bills Paid by EFT (Electronic Funds Transfer)	\$118,172.07	8.18.26
Total Amount of All Payables	\$203,749.95	

Current Action Items/Notes

- Supplemental Appropriations, Advances, Transfers
 - None
- Adjustments and/or Reallocations:
 - None
- Purchase Order and/or Blanket Certificate(s) Created:
 - 7-2026 in the amount of \$4,303.40 from account 2192-220-323-0000 to Miller Auto, Inc. for services & repairs to Engine 2.
 - 8-2026 in the amount of \$13,002.00 from account 2192-225-599-0000 to Fire Safety Services for turnout gear.
 - 9-2026 in the amount of \$11,512.81 from account 2192-220-319-0005 & account 2192-220-599-0000 to ESO Solutions, Inc. for FD Software Maintenance Agreement.
- Discussion Items
 - None
- Note(s):
 - None