



BOARD OF TRUSTEES MEETING MINUTES

The Board of Trustees of Bath Township met on Tuesday, **July 21, 2026**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Elected Officials Present:

Trustee Brad Baxter, Trustee Lisa Fillhart, Trustee Andy Heffner and Fiscal Officer Berlin Carroll.

Department Heads Present:

Interim Fire Chief/Zoning Inspector Ken Meyer and Fiscal Officer Assistant & Administrative Support Specialist Cindy Highland. Road Superintendent Gary Jay was absent.

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

PRESENTATIONS

- None

PREVIOUS MINUTES

- Trustee Baxter motioned to accept the minutes of Public Hearing Case No. 120 of July 7, 2026. Trustee Fillhart seconded the motion, which passed 3-0. The minutes stand approved as presented.
- Trustee Fillhart motioned to accept the minutes of Tax Budget Meeting of July 7, 2026. Trustee Heffner seconded the motion, which passed 3-0. The minutes stand approved as presented.
- Trustee Baxter motioned to accept the minutes of July 7, 2026, Regular meeting. Trustee Fillhart seconded the motion, which passed 3-0. The minutes stand approved as presented.

RESOLUTIONS

The following resolutions were taken up by the Trustees:

RESOLUTION 7-21-26-1: Summarized: Rescinding Resolution 7-7-26-2 and transferring money from the General Fund to the Landfill Fund

- Fiscal Officer Carroll explained that we needed to word the Resolution as transferring money and not a supplemental appropriation as that applies that the fund already had existing money in it.
- A motion was made by Trustee Fillhart, seconded by Trustee Baxter to approve this Resolution. A roll call vote was held with all Trustees present voting yes. The motion was passed and the resolution was approved.
- A copy of this resolution in its entirety is filed, as required, amongst the Township's archives & records.

RESOLUTION 7-21-26-2: Summarized: Authorizing payment in the amount of \$3,799.24 to American Township for Street Sweeper Rental.

- This is Bath Township's share of the total bill with three (3) other townships. American Township leases the equipment.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve this Resolution. A roll call vote was held with all Trustees present voting yes. The motion was passed and the resolution was approved.
- A copy of this resolution in its entirety is filed, as required, amongst the Township's archives & records.

RESOLUTION 7-21-26-3: Summarized: Authorizing the purchase of a new Tractor from Truland Equipment for \$56,803.21.

- Trustee Baxter stated that Road Superintendent Jay stated that this is the exact model we had.
- Fiscal Officer Carroll stated that this is going to be covered by the insurance company per Road Superintendent Jay.
- A motion was made by Trustee Baxter, seconded by Trustee Heffner to approve this Resolution. A roll call vote was held with all Trustees present voting yes. The motion was passed and the resolution was approved.
- A copy of this resolution in its entirety is filed, as required, amongst the Township's archives & records.

RESOLUTION 7-21-26-4: Summarized: Authorizing a purchase in the amount of \$15,000 of crushed asphalt from Saylor's Landfill & Excavating, LLC and \$2,000 if Saylor's need to use their personnel and equipment to spread it.

- Trustee Baxter stated that this is for the temporary driveway for the landfill material/hauling.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve this Resolution. A roll call vote was held with all Trustees present voting yes. The motion was passed and the resolution was approved.

- A copy of this resolution in its entirety is filed, as required, amongst the Township's archives & records.

SPECIAL RECOGNITIONS

- There was no special recognition given at this meeting.

FINANCIAL REPORT

- The fiscal officer provided a financial report to each trustee outlining current account balances, payroll, and other expenditures this period as well as any purchase orders created, transfers, reallocations, or supplemental appropriations requested if any. A copy of which is maintained amongst the records of the township.
- The fiscal officer reported that a payment listing report outlining those bills paid this period by Electronic Funds Transfer and/or Warrants (checks) were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. All trustees in attendance acknowledged receiving the reports.
- A motion was made by Trustee Baxter to approve the payroll, warrants, electronic payments, POs/BCs opened, reallocations, adjustments, supplemental appropriations and financial reports as presented. Trustee Heffner seconded the motion.
 - A roll call vote was taken as follows:
 - Trustee Baxter: Yes
 - Trustee Fillhart: Yes
 - Trustee Heffner: Yes
- The motion was approved.

DISCUSSION ITEMS

The Fiscal Officer Reported on the following items:

- None.

CORRESPONDENCE

- None

TRUSTEES BUSINESS

Mrs. Fillhart

Trustee discussion of the Allen County Fair Schedule regarding working the Allen County Township Association/County Engineer Building. Trustee Heffner, Trustee Fillhart and Fiscal Office Carroll will work Monday, August 24, 2026, from 7:00 p.m. to

10:00 p.m. Trustee Baxter and Fiscal Officer Carroll (if available) will work Saturday, August 29, 2026, from 1:00 p.m. to 4:00 p.m.

Mr. Heffner

- None

Mr. Baxter

- None

DEPARTMENT HEAD REPORTS

- **Road Department:**
 - Not Present
- **Fire Department:**
 - Interim Fire Chief Meyers reported the Fire Department's calls for service to date total 858.
 - Interim Fire Chief Meyers stated that the crew was doing great. Shifts were filled and morale is good.
 - Issue with Radios was not programmed correctly by PR Solutions, however, they are coming back to rectify this.
- **Zoning Department:**
 - Inspector Meyer submitted a written report to each Trustee outlining his recent activities.
 - Open House was held on June 24thm 2026 from 4:00 p.m. – 6:00 p.m. for residents to give input into the comprehensive plan.
 - Inspector Meyer reported that he has been working with the EPA and comparing notes. There was one odor complaint that was confirmed.
 - 5210 Stewart Road: Attorney has started the process of taking the property owner to court.
 - 1200 McKinley: Attorney has sent a letter to the property owner.
 - 3192 Danny Drive: Zoning Inspector Meyers sent a letter to the daughter to have the lawn and trash taken care of.
 - 1522 Adams Street: Zoning Inspector Meyers will have photos for next meeting.
 - 4382 Ottawa Road: Zoning Inspector stated that owner died and property is not being taken care of. He will have photos for next meeting.
 - Culvers have requested a variance for additional signage. The tentative date for the variance hearing is August 3, 2026.
- **Sheriff Department:**
 - No Deputy was present from ACSO.

- **Business Office:**

- Cindy Highland advised that we have collected \$200.00 since last meeting for the Social Hall rental.
- Fiscal Officer Carroll stated that Cindy and himself will be going through all the old records for organization, based off the retention policy.
- A discussion was held about digital scanning all documents.
- Cindy Highland will be investigation options.

Attendance & Public Comments

- There were 2 members of the public in attendance at this meeting.
- Chris Inkeep of Ridgecrest stated that he has a lot of experience with digital scanning/saving and would be willing to sit down with Cindy Highland to discuss.
- Clarence Roller of Bluelick Road initiated a conversation regarding the next steps to be taken regarding future possibilities of Data Centers in our area. Trustee Baxter mentioned several things he would like to see happened: ex: attending a meeting at OJFS next Tuesday (he will be sending information out to the Zoning Commission members); study sessions; bringing others in that have been through it, etc. Trustee Baxter stated that they are working on the township's long-term plans,

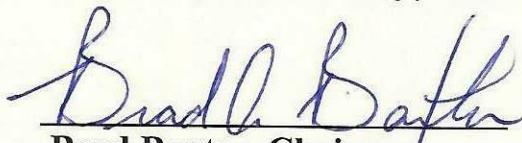
Executive Session.

- None

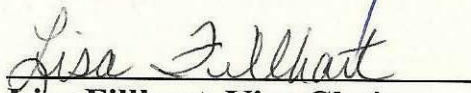
Additional Business & Announcements

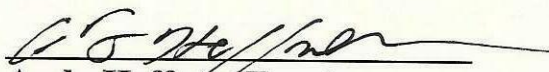
- Next Regular Meeting Date: August 4, 2026 @ 7:00 p.m.

Being no further business to come before the board, Trustee Baxter moved, and Trustee Fillhart seconded a motion to adjourn the meeting at 7:48 p.m. A roll call vote was taken with all trustees in attendance voting yes, the motion was approved and the meeting was adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Lisa Fillhart, Vice Chair


Andy Heffner, Trustee

FINANCIAL REPORT

July 21, 2026

(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,995,395.31	7.20.21
STAR Ohio (Investment Account)	\$119,583.54	7.1.26
Total - All Accounts	\$4,114,978.85	

Current Expenditures	Amount	As of Date
Payroll Wages	\$57,747.63	7.22.26
Bills Paid by Warrant (Check)	\$73,864.68	7.21.26
Bills Paid by EFT (Electronic Funds Transfer)	\$51,205.57	7.21.27
Total Amount of All Payables	\$182,817.88	

Current Action Items/Notes

- Supplemental Appropriations
 - None
- Adjustments and/or Reallocations:
 - None
- Purchase Order and/or Blanket Certificate(s) Created:
 - 6-2026: Truland Equipment for \$56,803.21 for purchase of new tractor. (Road Fund)
 - 5-2026: American Township Trustees for Street Sweeper Rental. (Gas Tax)
- Discussion Items
 - None
- Note(s):
 - Tractor Purchase to be reimbursed by OTARMA at 100% per Gary Jay.