



The Board of Trustees of Bath Township met on Tuesday, **March 18, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter & Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the March 4, 2025 meeting were received and reviewed. Trustee Fillhart moved to approve them as written and Trustee Baxter seconded the motion. With both trustees voting yes, the motion was approved.

Presentations:

There were no special presentations during this meeting.

The following resolutions were taken up by the Trustees:

RESOLUTION 3-18-25-1: *Approving the 2025 rate of pay adjustments for township elected officials pursuant to Ohio Revised Code 505.24 and 505.09 fixing the rate of compensation for township trustees at \$76.84 per day not to exceed 200 days per year and for the fiscal officer at an annual salary of \$26,417.00 per year effective with the March 19, 2025 payroll.*

- Trustee Baxter and Trustee Fillhart spoke on the resolution advising that the compensation for township elected officials is set by Ohio law and this resolution was an annual formality.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

RESOLUTION 3-18-25-2: *Authorizing the payment of \$22,915.80 to the Allen County Board of Commissioners for Fire and EMS dispatching and communication services provided by the Allen County Sheriff's Office, for the period of January 1, 2025 through December 31, 2025, in accordance with the current contract agreement.*

- Chief Kitchen reported on this annual expense for dispatching and communications services. The Fiscal Officer reported this bill is typically paid in January of each year but was delayed this year to allow for first half tax revenues to be received and receipted.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

RESOLUTION 3-18-25-3: *Approving the hiring of Charles Henderson-Wildermuth as full-time Firefighter/Paramedic at an hourly rate of \$24.97 at Step #2, under Article 32; "Lateral Transfers" of the IAFF Bath Twp. Professional Firefighters agreement, effective April 1, 2025, and further, requiring him to successfully complete either CPAT or Firefighter Mile agility testing within one year of hire date.*

- Chief Kitchen introduced Charles Henderson who was welcomed to the Bath Township team by the trustees, fiscal officers, and other department heads present.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

RESOLUTION 3-18-25-4: *Accepting the resignation of Brock Yingling from the position of full-time Platoon Chief, effective March 31, 2025, and further, approving his hiring as an intermittent Firefighter II/Paramedic/Engineer at an hourly rate of \$18.85/hour, effective April 1, 2025.*

- Trustee Baxter expressed the board's appreciation that Chief Yingling has agreed to remain with the Bath Township in a part-time capacity.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

RESOLUTION 3-18-25-5: *Approving revisions to the 2025 budget including final full-year/supplemental appropriations for the General Fund, Motor Vehicle Fund, Gas Tax Fund, Road & Bridge Fund, Cemetery Fund, ACSO Fund, Fire Fund, EMS Fund, and all Lighting Assessment Funds.*

- Trustee Baxter gave a brief presentation on the budget process and the need to make some adjustments and finalize the 20~~05~~²⁵ budget. The fiscal officer gave a brief report on the current budget and proposed changes; mainly adjustments to the road and fire funds based on current staffing needs and equipment purchases.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

- The fiscal officer provided a written financial report outlining current account balances and current expenditures through today's meeting, a copy of which is attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Both trustees present acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. With both trustees voting yes, the motion passed.

DISCUSSION ITEMS

- The fiscal officer reported that Erin Zimpfer has completed her initial training with Josh Luke on processing the township's payroll.

CORRESPONDENCE

- The fiscal officer reported that he forwarded emails to the trustees from the Allen County Engineer regarding upcoming meetings and road paving program as well as from the National Opioid Settlement Officer.
- The fiscal officer reported that he forwarded an email from the Line of Duty Dependents regarding quarterly recertification to the Fire Chief.

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter advised that we are in the process of organizing the annual township clean-up day and that we are looking at either May 10th or May 17th. Details to come.
- Mr. Baxter advised that we are in the planning stages to purchase a police cruiser for use by ACSO in Bath Township. The fiscal officer spoke on Allen County's recent move to fleet management services through Enterprise and it may be worthwhile to explore similar options.
- Mr. Baxter called for an executive session at the conclusion of tonight's typical business to discuss the employment, compensation, promotion, or discipline of a public employee(s).

Mr. Meeks

- Absent

Mrs. Fillhart

- Mrs. Fillhart had no additional comments or reports.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay presented an example of the new blue street signs for attendees to view and reported that his crew has been working on hydrant repairs.
- Mr. Jay advised he will be attending a road program meeting next week and he spoke on the concrete barrier project at the Bluelick Road underpass.
- Mr. Jay further advised he is still waiting on columnbarrium quotes and has also been working on getting quotes for mowing.

Fire Department: Chief Joe Kitchen

- Chief Kitchen reported year to date, calls for service for the fire department as of today's date: 326

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer gave a verbal overview of zoning related activities since the last meeting and submitted a statistical report in writing to the trustees and fiscal officer. Mr. Meyer joined others in publicly thanking Josh Luke for his service to the township.

Social Hall: Tammy Jay

- Mrs. Jay publicly thanked Assistant Fiscal Officer Josh Luke for his service to the township.

Law Enforcement: ACSO Deputy

- No deputy in attendance.

Attendance & Public Comments

- Attendance included 6 township employees, 3 elected officials, and 5 member(s) of the public.
- Clarence Roller of 3920 E. Bluelick Road publicly thanked Josh Luke for his service to the township and spoke on the many unknown responsibilities of township employees giving thanks to all of them.

Executive Session

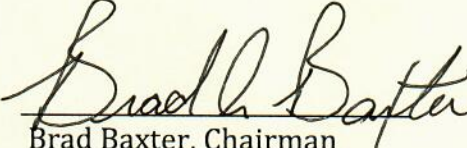
- The regular meeting was recessed at 7:35 PM upon a motion by Trustee Baxter, seconded by Trustee Fillhart, and an affirmative vote from both.
- The meeting entered executive session at 7:43 PM for the purposes of discussing the compensation, hiring, promotion, demotion, or termination of a township employee(s).
- Executive session was ended at 8:34 PM and the meeting reconvened at 8:35 PM upon a motion by Trustee Baxter, seconded by Trustee Fillhart, and an affirmative vote from both.

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Additional Business & Announcements

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday April 1, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 8:35 PM. With no further discussion and both trustees voting yes, the motion was approved, and the meeting was adjourned.




Brad Baxter, Chairman



Berlin Carroll, Fiscal Officer

<Absent>

Mike Meeks, Vice Chairman



Lisa Fillhart, Trustee