



The Board of Trustees of Bath Township met on Tuesday, **July 18, 2023**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter  
Micah Hollinger  
Mike Meeks

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

Mr. Baxter introduced a special guest to begin the meeting. Shaunna Basinger from the Lima Allen County Regional Planning Commission. Shaunna presented on long-term projects in Allen County that are taking place as part of the Transportation Improvement Plan for the next 20 year. There are several projects on this long-term plan that are located in Bath Township. Shaunna shared from 1977 to 2017, road trips in Allen county have doubled. It's expected that traffic will continue to increase, especially for trucks. Every 1 fully loaded truck has the impact of 6,123 cars on the roads. Mr. Baxter shared that the township has been able to provide input on the long-term plan. Shaunna stated that plans can be obtained on the [www.lacrpc.com](http://www.lacrpc.com) site. It was also mentioned that an open house was being held on July 19<sup>th</sup> from 2:00-6:00 pm at the LACRPC office with representatives that would be on hand and able to share project information or answer any questions from the public.

Mr. Baxter thanked Shaunna for presenting and began the regular meeting.

The minutes of the budget meeting of June 20, 2023, were approved as presented. Motion by Mr. Meeks, seconded by Mr. Baxter and passed by a roll call vote.

The minutes of the regular meeting of June 20, 2023, were approved as presented. Motion by Mr. Baxter, seconded by Mr. Hollinger and passed by a roll call vote.

The minutes of the special meeting of July 11, 2023, were approved as presented. Motion by Mr. Meeks, seconded by Mr. Baxter and passed by a roll call vote.

#### **FISCAL OFFICER'S BUSINESS**

**RESOLUTION 7-18-23-1:** The Board of Trustees of Bath Township, Allen County, Ohio hereby request NOT to participate in Allen Soil and Water Conservation District Site Review Program. Bath Township's contract ended April 30, 2023. The Bath Township Trustees request reimbursement of the \$1,000 paid on February 8, 2023. Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.

**RESOLUTION 7-18-23-2:** The Board of Trustees of Bath Township, Allen County, Ohio hereby accepts the resignation of Ashley Schroeder as an intermittent fire department employee effective 7/12/23. Motion made by Mr. Baxter seconded by Mr. Hollinger and passed by unanimous roll call vote.



**RESOLUTION 7-18-23-3:** The Board of Trustees of Bath Township, Allen County, Ohio hereby rescinds Bath Township resolution 6-20-23-5 (approved the hiring of Lainey Bowen as a full-time Firefighter/Basic EMT in accordance with Article 33, "Non Certified Hires," of the IAFF Local 4539 contract at a rate of \$16.65/hour, effective July 1, 2023.) Motion made by Mr. Baxter seconded by Mr. Hollinger and passed by unanimous roll call vote.

**RESOLUTION 7-18-23-4:** The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the hiring of Lainey Bowen as a full-time Firefighter/Basic EMT in accordance with Article 33, "Non Certified Hires," of the IAFF Local 4539 contract at a rate of \$16.02/hour, effective July 1, 2023. Motion made by Mr. Meeks seconded by Mr. Baxter and passed by unanimous roll call vote.

**RESOLUTION 7-18-23-5:** The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the RESOLUTION DECLARING IT NECESSARY TO RENEW A TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION FOR THE PURPOSE OF PROVIDING FIRE AND EMERGENCY MEDICAL SERVICES, PURSUANT TO SECTION 5705.19(I) OF THE REVISED CODE. Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.

The Trustees discussed the need for considering action on levies now to address the Fire Department budget shortfall and ability to operate as expected for the future. The same levy that was approved to take to the voters for renewal in November has already been in place since 2004. The need to pursue additional funding was discussed, including discussion on determining the millage that would be necessary to cover any shortfalls in the Fire Department budget and make the budget sustainable for several years.

**RESOLUTION 7-18-23-6:** The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the RESOLUTION DECLARING AN ADDITIONAL (2.5 mill) TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION NECESSARY FOR THE PURPOSE OF PROVIDING FIRE AND EMERGENCY MEDICAL SERVICES, PURSUANT TO SECTION 5705.19(I) OF THE REVISED CODE. Motion made by Mr. Baxter seconded by Mr. Hollinger and passed by majority rule vote (Mr. Baxter voted yes, Mr. Hollinger voted yes, and Mr. Meeks voted no).

**RESOLUTION 7-18-23-7:** The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the RESOLUTION DECLARING AN ADDITIONAL TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION NECESSARY FOR THE PURPOSE OF PROVIDING POLICE SERVICES, PURSUANT TO SECTION 5705.19(J) OF THE REVISED CODE. Mr. Baxter asked to strike this resolution from the agenda, no vote took place.

**RESOLUTION 7-18-23-8:** The Board of Trustees of Bath Township, Allen County, Ohio hereby adopts a supplemental appropriation for fiscal year beginning January 1, 2023 for \$39,022.18 in the Gasoline Tax fund for the principal loan payments to the Ohio Public Works Commission. Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.

**RESOLUTION 7-18-23-9:** The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the 2024 budget. Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.



**RESOLUTION 7-18-23-10:** The Board of Trustees of Bath Township, Allen County, Ohio hereby rescinds Bath Township Resolution 6-20-23-7 (*By Resolution, the Board of Trustees of Bath Township, Allen County, Ohio hereby approves the replacement of (3) three township building doors with a cost not to exceed \$13,800.00 with the quotes presented and using ARP funds.*) and instead hereby approves the replacement of (3) three township building doors with a cost not to exceed \$16,900.00 with the new quote presented to account for future electronic system capabilities and using ARP funds.) Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.

### **FINANCIAL REPORT**

The fiscal officer reported as of July 17, 2023, the checking account balance First National Bank \$2,421,254.84; Star Ohio balance \$103,629.12 for a total amount of all funds at \$2,524,883.96

<b><u>ARP FUNDS:</u></b>	
The ARP Funding Balances are as follows:	
Total Funds Received (2021)	\$496,457.46
Total Funds Received (2022)	\$497,135.04
Total Funds Disbursed:	<u>\$588,215.55</u>
<b>Total Available/Remaining Balance</b>	<b>\$405,976.95</b>

### **BILLS FOR PAYMENT**

Breakdown of bills for approval:

Payroll Total:	\$ 36,057.70
Expenditures/Bills	\$ 21,202.35
<b>Total</b>	<b>\$ 57,260.05</b>

Mr. Baxter moved, and Mr. Meeks seconded the motion to pay the July 19, 2023, bills in the amount of \$ 57,260.05. Motion passed by roll call vote.

Reports Emailed to Trustees: Payment Listing 7/17/23, Fund Status 7/17/23, Revenue Status 7/17/23. Mr. Baxter, Mr. Meeks, and Mr. Hollinger confirmed they received these reports.

### **DISCUSSION ITEMS**

June bank reconciliation is complete.

The 2021/2022 audit is complete and was returned with findings. We will be working to correct these findings in a timely manner.

### **CORRESPONDENCE**

Received letter from the Allen Soil and Water Conservation district stating that they will soon be working on removal of logjams and debris from the Ottawa River. In the coming weeks you may see Allen Soil and Water staff taking an inventory of logjams along the river. Allen Soil and Water staff will try to reach out to inform of any logjams being removed before the clearing occurs. It is the responsibility of the landowner to dispose of the material removed if they choose to do so. Material removed will be sat on the outside of the tree line.



Received a letter from Star Ohio stating that all accounts, and any changes to bank accounts, must have at least two authorized signers as of April 10, 2023. A certifying officer in a supervisory or board governance position will need to authorize the signers.

Received a letter from Allen County Public Health with a preliminary estimate of the amount needed for 2024 to support the Health Department's budget. Estimated amount for 2024 is \$51,144 compared to the actual of 2023 which was \$49,178. This is an increase of \$1,966, a 4% increase.

### **TRUSTEES BUSINESS**

**Mr. Baxter** reported that determining a new Vice Chairman needs consideration at the next meeting. A Primary and Alternate also needs to be determined for participation on LACRPC committees. Mr. Baxter also addressed the doors that need to be replaced at the Township building, and would like to rescind the previous resolution that capped the door repair amount at \$13,800 since the Trustees should consider installing doors that will allow for future electronic system compatibility. The current estimate received is for \$16,900 and this amount will be the new cap for door repairs. This was included as an additional resolution on the meeting, 7-18-23-10 and was approved by unanimous roll call vote.

**Mr. Meeks** reported that Zoning Board vacancies still need addressed, and also discussed determining a new Vice Chairman.

**Mr. Hollinger** did not have additional comments.

### **DEPARTMENT REPORTS**

**Road Superintendent Gary Jay** reported the 2022 road program was completed but chip sealing is still be finished for 2 township roads. Currently working through tractor warranty processes, and also reported the new truck is officially titled, and will get new plates soon.

**Ken Meyer** reported on behalf of Chief Kitchen that there are currently 866 YTD calls for service.

**Zoning Inspector/Fire Inspector Ken Meyer** reviewed his zoning report with the Trustees. Ken met with the general contractor, City water department, county water, county Engineer's office, Soil and Water, and county Sanitation concerning the new P&G plant expansion.

### **HEARING OF THE PUBLIC**

There were (11) eleven from the public in attendance.

Clarence Roller, 3920 E. Bluelick Road – In regards to the Fire Dept levy discussion, the Fire Dept is the way that it is because that's what the township residents want.

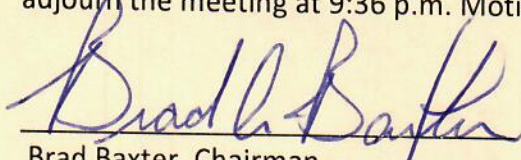
Ted Schumacher, 3120 Sugar Creek Rd—Requested the Township focus on features, functions, and benefits.

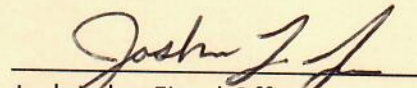
Linda Makely, 3839 Yale— Encouraged efficient communication so Township residents know what is going on, especially since the Lima News is now only in print 2 days a week. Mr. Baxter mentioned that a Township Facebook page with comments turned off is being considered.

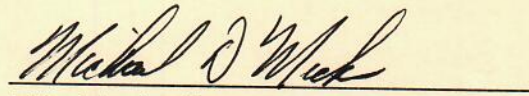



The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **August 1, 2023, @ 7:00 p.m.** in the Township Boardroom.

Being of no further business, Mr. Baxter moved, and Mr. Hollinger seconded the motion to adjourn the meeting at 9:36 p.m. Motion passed by a unanimous roll call vote.

  
Brad Baxter, Chairman

  
Josh Luke, Fiscal Officer

  
Mike Meeks, Trustee

  
Micah Hollinger, Trustee