



The Board of Trustees of Bath Township met on Tuesday, **February 4, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter  
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the January 21, 2025 meeting were received and reviewed. Trustee Fillhart moved to approve them as written and Trustee Baxter seconded the motion. With both trustees voting yes, the motion was approved.

**Presentations:**

There were no third-party presentations given at this meeting.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 2-4-25-1:** *Amending the December 30, 2024 minutes by adding "Payment #978-2024 in the amount of \$14,410.00 to the Ohio Bureau of Worker's Compensation was authorized upon a motion by Trustee Baxter, seconded by Trustee Fillhart. The motion was approved with all three trustees voting yes." to the Financial Report section located on page 3.*

- Trustee Baxter explained that this item of business was taken up at the annual meeting but was not initially included in the minutes as required.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 2-4-25-2:** *Accepting a general warranty deed for the transfer of property from the Board of Allen County Commissioners, Allen County, Ohio for parcel #37-3600-04-012.000 located at 420 S. Cool Road, Lima, Ohio 45801.*

- Trustee Baxter gave an overview of the history and purposes of this transfer of property from the Allen County to Bath Township.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 2-4-25-3:** *Authorizing Fire Inspector Ken Meyer to attend the 2025 Fire Protection and Life Safety Forum in Columbus, Ohio on February 26<sup>th</sup> and 27<sup>th</sup>, and approve the following expenses: mileage, meals, and parking, and further, acknowledging that the registration and lodging fees are being paid for by the Bath Township Fire Department Foundation, Inc.*

- Trustee Baxter and Ken Meyer spoke about the important benefits of attending this training.
- Trustee Fillhart moved to approve the resolution and Trustee Baxter seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 2-4-25-4:** *Authorizing a twenty-four (24) hour unpaid leave of absence for Platoon Chief Brock Yingling for the period of January 24, 2025, to January 25, 2025.*

- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

## **FINANCIAL REPORT**

Account balances as of **February 3, 2025**

First National Bank	<b>\$2,300,015.69</b>
STAR Ohio Investment	<b>\$112,764.41</b>
Total - All Accounts	<b>\$2,412,780.10</b>

**Recent Expenditures Report:**  
**(Warrants & EFT's Paid Since Last Meeting)**

Payroll Related Totals for 2.5.25	\$54,809.80
Bills Paid or Scheduled through 2.4.25	\$20,114.49
Total Amount of All Payables	\$74,924.29

**Financial Reports Provided to Trustees:**  
**[Through 2.5.25]**

- **Payment Listing (EFT, Warrants, & Payroll x2)**
  - **Fund Status**
  - **Revenue Status**
  - **Cash Flow Detail by Fund**
- A Motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. With both trustees voting yes, the motion passed.

**DISCUSSION ITEMS**

- The fiscal officer reported that he is working with the assistant fiscal officer on closing the 2024 books and completing required end of year reports & tasks..
- The fiscal officer informed the trustees that a job posting will be going out tomorrow for Assistant Fiscal Officer position. Josh Luke has resigned this position effective March 31<sup>st</sup> due to his recent promotion at the Allen County Department of Job & Family Services.
- The trustees and fiscal officer provided a recap of the recent Ohio Township Association conference.

**CORRESPONDENCE**

- Received a letter from tractor supply verifying enrollment in auto-pay.
- Received a letter from The Gerkin Companies regarding ACH payment enrollment – The required form was completed and returned..

## **TRUSTEES BUSINESS**

### **Mr. Baxter**

- Trustee Baxter spoke briefly on the need for a study session with our zoning commission and the regional planning commission and discussed the need to secure times and dates for said meeting.

### **Mr. Meeks**

- N/A

### **Mrs. Fillhart**

- Trustee Fillhart advised that Bath Township will be hosting the upcoming Allen County Township Association meeting on February 13<sup>th</sup> at 6:30 PM.

## **DEPARTMENT REPORTS**

### **Road Superintendent: Gary Jay**

- Mr. Jay reported that he will be attending an O.O.P.S. meeting this Friday and provided an overview of the recent road preservation meeting he attended this past Friday. He will be flowing up with a consultant next week to look at new options that could potentially replace or improve chip and seal options.
- Mr. Jay reported that he is still working on a project to replace township road signs and is currently estimating the cost at approximately \$19,000.00

### **Fire Department: Chief Kitchen**

- Ken Meyer provided an update for the fire department in Chief Kitchen's absence and reported that there have been 151 calls for service to date.

### **Zoning Inspector/Fire Inspector: Ken Meyer**

- Gave a verbal overview of zoning related activities since the last meeting and submitted a statistical report in writing to the trustees and fiscal officer.

### **Social Hall: Tammy Jay**

- Gave a usage report on recent social hall activities.

**Law Enforcement: ACSO Deputy**

- No report or comments were provided by the deputy in attendance.

**Attendance & Public Comments**

- Attendance included 6 township employees/officials and 2 member(s) of the public.
- Clearance Roller of 3920 E. Bluelick Road spoke on various zoning options available to the township ahead of a proposed meeting to review our long-term plan.

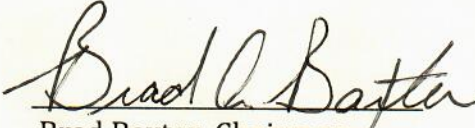
**Executive Session**

- There was no executive session held during this meeting.

**Additional Business & Announcements**

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday February 18, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 7:52 PM. With no further discussion and both trustees voting yes, the motion was approved, and the meeting was adjourned.

  
Brad Baxter, Chairman

  
Berlin Carroll, Fiscal Officer

[Absent]  
Mike Meeks, Vice Chairman

  
Lisa Fillhart, Trustee