



The Board of Trustees of Bath Township met on Tuesday, **November 5, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the October 22, 2024 meeting were received and reviewed. Trustee Baxter moved to approve them as written and Trustee Fillhart seconded the motion. With trustees both trustees voting yes, the motion was approved.

Presentations:

Representatives from Allen Soil & Water Conservation District presented on the need to update the memorandum of understanding for MSA Stormwater Program Administration.

The following resolutions were taken up by the Trustees:

RESOLUTION 11-5-24-1: *Authorizing the Fiscal Officer to accept a donation in the amount of \$1,103.04 from the Bath Twp. Fire Dept. Foundation Inc., to cover the basic cable television service portion of the fire department's Spectrum bill (\$91.92/month) for a period of twelve (12) months.*

- Chief Kitchen gave an overview of the donation and its purpose.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

RESOLUTION 11-5-24-2: Authorizing the purchase of twenty (20) Motorola portable APX 6000 used/refurbished radios and nine (9) Motorola mobile APX 6500 used/refurbished radios from Sunny Communications LLC., in the amount of \$52,172.46, to bring all fire department radios into compliance with the July 2025, deadline by Ohio MARCS to ensure all equipment is P25/Link Layer compliant, and further, authorizing this purchase to be made from American Rescue Plan (ARP) funds.

- Trustee Baxter & Chief Kitchen gave explanations as to the need to purchase this equipment and the benefits of partnering with Sunny Communications LLC to do so.
- Trustee Baxter moved to approve the resolution and trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

RESOLUTION 11-5-24-3: Whereas the fire department's software vendor, Emergency Reporting, has been acquired by ESO Solutions Inc., and whereas, this software allows the department to stay in compliance with all state and federal reporting requirements, and whereas, this software also supports multiple and various other vital functions of daily operations, now therefore, let it be resolved that the Bath Township Board of Trustees approves ESO Solutions Inc. as its official software vendor and authorizes the payment of \$5,667.50 for one year of service and support, and further, designates the payment of the invoice as follows; \$2,833.75 from the Fire Fund and \$2,833.75 from the EMS Fund.

- Trustee Baxter moved to approve the resolution and trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

RESOLUTION 11-5-24-4: *Authorizing the following purchases from Penn Care Inc.; (1) Vacuum Splint/Full Body, (1) Suction Assisted Laryngoscopy Airway contamination Manikin, (4) Stethoscopes, (3) AED Batteries, (1) Pediatric Restraint Device, and (4) Pulse Oximeter Cables, in the amount of \$3774.80 to be paid from the EMS Fund, and further, directing the Fire Chief to submit the paid invoice to the Ohio Department of Public Safety, Division of EMS for 100% reimbursement.*

- Chief Kitchen advised this was part of our Ohio EMS Grant.
- Trustee Fillhart moved to approve the resolution and trustee Baxter seconded the motion. With both trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

Account balances as of **October 31, 2024**

First National Bank	\$2,756,518.52
STAR Ohio Investment	\$110,966.26
Total - All Accounts as of 9.29.24	\$2,867,484.78

ARP FUNDS:

The ARP Funding Balances are as follows:

Total Funds Received: **\$993,592.50**
Total Funds Disbursed: **\$856,377.86**

Total Funds Reserved:

- Fire Hydrant Replacement \$2,132.65
- Reserved Fire Dept Payroll \$3,663.72
- HVAC Replacement \$9,550.00
- Roof Replacement \$32,200.00

Total Available/Remaining Bal **\$137,214.64**

ADVANCES:

- **From General Fund to Fire Fund:** \$26,180.13

Recent Expenditures Report:

(Warrants & EFT's Paid Since Last Meeting)

Payroll Total for 11.6.24	\$30,372.57
Bills Paid or Scheduled through 11.5.24	\$132,026.20
Total Amount of All Payables	\$162,398.77

Financial Reports Provided to Trustees:

[As of 11/5/2024]

- **Payment Listing**
- **Fund Status**
- **Revenue Status**
- **Cash Flow Detail by Fund**

Budget Adjustments / Internal Transactions

- **Supplemental Allocation to 2281-230-360-0000 in the amount of \$10,071.75 to allow for half of the payment of ESO Invoice & anticipated December expenses.**
- **Supplemental Allocation to 2192-220-380-0000 in the amount of \$1,754.10 to allow for half of the payment of ESO Invoice & anticipated December expenses.**
- **Supplemental Allocation to 2021-330-360-0000 in the amount of \$34,737.61 to allow for payment of half of the 2024 Paving Program to The Shelly Company.**
- **Supplemental Allocation to 2011-330-360-0000 in the amount of \$34,737.60 to allow for payment of half of the 2024 Paving Program to the Shelly Company.**
- **Reallocated \$1,000.00 from 2192-220-317-0000 to 2192-220-380-0000 to allow for payment of half of the ESO Invoice & anticipated December expenses.**
- **Created Super BC 137-2024 in the amount of \$10,071.75 for fund 2281-230-360-0000**
- **Created super BC 138-2024 in the amount of \$2,754.10 for fund 2192-220-3600-0000**
- **Motion to approve the financial report, to approve the supplemental appropriations and transfer of funds as listed, and to authorize the payment of the current payroll and bills:**

Trustee Baxter acknowledged receiving the listed reports.

Trustee Baxter moved to approve the financial report and to authorize the payment of the current bills. Trustee Fillhart seconded the motion. With both trustees voting yes, the motion was approved.

DISCUSSION ITEMS

- The fiscal officer reported the following information to the trustees:
 - August bank reconciliation was completed and is balanced.
 - A W9 For Engineer's Office was completed & submitted.
 - An internal review of ARP funds is underway.
 - Exploring training opportunities with Local Government Services.
 - Working on updating various credit accounts to reflect current information.

CORRESPONDENCE

- None

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter gave a report from a recent Health Department Advisory Board Meeting he attended. There will be no increase in costs to the Township this year.

Mr. Meeks

- Mr. Meeks was not in attendance at this meeting.

Mrs. Fillhart

- Trustee Fillhart gave no report this evening.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay reported on the progress of leaf removal throughout the township as well status of the roof/HVAC projects..

Fire Department: Chief Kitchen

- Chief Kitchen reported calls for service totaled 1238 to date.
- Chief Kitchen gave a brief report on fleet maintenance.

Zoning Inspector/Fire Inspector: Ken Meyer

- Submitted his report in writing, a copy of which is attached to the meeting agenda. See said report for a statistical breakdown of zoning & inspection related activities.

Social Hall: Tammy Jay

- Mrs. Jay gave a report on recent social hall activity & needs.

Law Enforcement: ACSO Deputy - No Deputy in attendance.

- No report

HEARING OF THE PUBLIC

- Attendance included 5 members of the public and 8 township employees/officials for a total of 13.
- There were no issues or concerns presented by members of the public at this meeting.

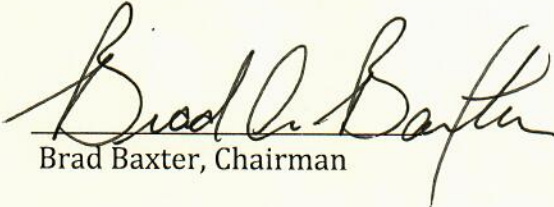
Executive Session

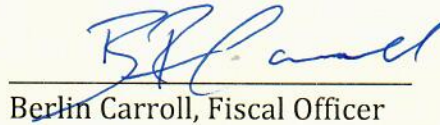
- No executive sessions were held during this meeting.

Additional Business & Announcements

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **November 19, 2024, at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 7:55 PM. With no further discussion and all both trustees voting yes, the motion was approved, and the meeting was adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer

Absent
Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee