



The Board of Trustees of Bath Township met on Tuesday, **October 22, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter  
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the October 1, 2024 meeting were received and reviewed. Trustee Baxter moved to approve them as written and Trustee Fillhart seconded the motion. With trustees both trustees voting yes, the motion was approved.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 10-22-24-1:** *Reappointing Gary Reynolds and Terry Baldwin to serve on the Bath Township Fire Department Board of Dependents representing the Board of Trustees of Bath Township, and Joseph Kitchen and William Stippich representing the Bath Township Fire Department, effective 1/1/25.*

- Chief Kitchen gave an overview of the responsibilities of the Board of Dependents.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the motion was approved.

**RESOLUTION 10-22-24-2:** *Requesting the Allen County Land Bank to use their ability and resources to assess, remediate, and demolish the building located at 1600 N. West Street, Lima, Allen County, Ohio.*

- Trustee Baxter moved to approve the resolution and trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**FINANCIAL REPORT**

Account balances as of **October 21, 2024**

First National Bank	\$2,756,518.52
STAR Ohio Investment	\$110,966.26
Total - All Accounts as of 9.29.24	\$2,867,484.78

**ARP FUNDS:**

The ARP Funding Balances are as follows:

**Total Funds Received: \$993,592.50**  
**Total Funds Disbursed: \$856,377.86**

**Total Funds Reserved:**

- Fire Hydrant Replacement \$2,132.65
- Reserved Fire Dept Payroll \$3,663.72
- HVAC Replacement \$9,550.00
- Roof Replacement \$32,200.00

**Total Available/Remaining Bal \$137,214.64**

**ADVANCES:**

- **From General Fund to Fire Fund: \$26,180.13**

**Recent Expenditure Report:**

**(Warrants & EFT's Paid Since Last Meeting)**

Payroll Total for 10.16.24	\$32,852.53
Bills Paid or Scheduled through 10.22.24	\$65,229.93
Total Amount of All Payables	\$98,082.46

**Financial Reports Provided to Trustees:**

**[In Progress – As of 10/21/2024]**

- **Payment Listing**
- **Fund Status**
- **Revenue Status**
- **Cash Flow Detail by Fund**

**Budget Adjustments / Internal Transactions**

- **Created Super BC 136-2024 in the amount of \$38,750.00 for account 2273-120-323-0002 in order to pay for HVAC & Roof Replacement projects from ARP funds.**

Trustee Baxter acknowledged receiving the listed reports.

Trustee Fillhart moved to approve the financial report and to authorize the payment of the current bills. Trustee Baxter seconded the motion. With both trustees voting yes, the motion was approved.

**DISCUSSION ITEMS**

- Lighting Assessment Certificates were signed and returned to the Allen County Auditor's Office as required.
- New UAN hardware was ordered from Auditor of State. We went with Desktop and multipurpose printer Option rather than laptop.
- Approval to complete a credit application through Steve Meyer Services for the Road Department was discussed and granted.

**CORRESPONDENCE**

- Letter from Energy Transfer advising they will begin mowing pipeline easements on or about October 14<sup>th</sup>.

**TRUSTEES BUSINESS**

**Mr. Baxter**

- Mr. Baxter discussed the township's health insurance policy and process of renewal in detail advising that the township has seen an increase in costs of 80% over the past 4 years but was pleased with a decrease of 18% last year.

**Mr. Meeks**

- Mr. Meeks was not in attendance at this meeting.

**Mrs. Fillhart**

- Trustee Fillhart gave no report this evening.

**DEPARTMENT REPORTS**

**Road Superintendent: Gary Jay**

- Mr. Jay reported that they are working on getting the trucks ready for leaf removal which will begin the first Monday in November and continue until the week of Thanksgiving.

**Fire Department: Chief Kitchen**

- Chief Kitchen reported calls for service totaled 1176 to date.
- Chief Kitchen gave a brief report on the status of our MARCs radio replacement project.

**Zoning Inspector/Fire Inspector: Ken Meyer**

- Submitted his report in writing, a copy of which is attached to the meeting agenda. See said report for a statistical breakdown of zoning & inspection related activities.

**Social Hall: Tammy Jay**

- No report

**Law Enforcement: ACSO Deputy - No Deputy in attendance.**

- No report

**HEARING OF THE PUBLIC**

- Attendance included 5 members of the public and 8 township employees/officials for a total of 13.
- Clearence Roller of E. Bluelick Road made inquiry regarding the PUD on Slabtown Road. Ken Meyer responded that he received a request for hydrant specifications just last week from the project engineer.

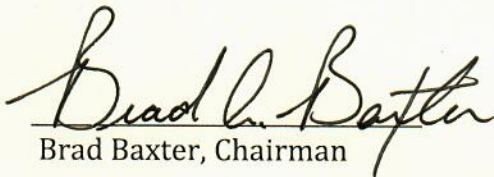
**Executive Session**

- No executive sessions were held during this meeting.

**Additional Business & Announcements**

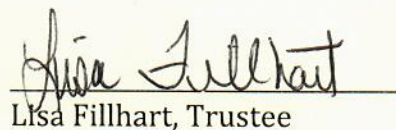
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **November 5, 2024, at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 7:55 PM. With no further discussion and all both trustees voting yes, the motion was approved, and the meeting was adjourned.

  
Brad Baxter, Chairman

  
Berlin Carroll, Fiscal Officer

Absent  
Mike Meeks, Vice Chairman

  
Lisa Fillhart, Trustee