



The Board of Trustees of Bath Township met on Tuesday, **August 20, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter  
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the June 18, 2024 meeting were received and reviewed as were the minutes from Case Number 115's public hearing on May 7, 2024 with Trustee Baxter moving to approve them as written and Trustee Fillhart seconding the motion. With both trustees voting yes, the motion was approved.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 8-20-24-1:** *Denying or adopting the rezoning for case #117.*

- Trustee Baxter gave an overview of the zoning change process. Scott Campbell read the proposed resolution in its entirety. Public comments were solicited with most being questions about how the change would affect wildlife and the sightlines from neighboring properties. One participant commented that allowing the change would actually bring with it requirements that benefited and addressed the sightline concerns that were raised. Trustee Baxter commented that the property was originally zoned manufacturing and this would simply be a return to its original zoned purpose.
- Trustee Baxter moved to approve the zoning change resolution for this case, the motion was seconded by Trustee Fillhart. With both trustees voting yes, the resolution was approved.

**RESOLUTION 8-20-24-2:** *Approving the hiring of Ethan Hull as a full-time Firefighter/Paramedic at an hourly rate of \$23.39, effective September 1, 2024.*

- Platoon Chief Jenkins introduced Ethan to the board and attendees and gave a brief description of Ethan’s background and resume.
- Trustee Baxter moved to approve the resolution and trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 8-20-24-3:** *Adopting a tax budget for the next succeeding fiscal year commencing January 1, 2025, accepting the amounts & rates to be levied as determined by the Budget Commission of Allen County, Ohio, authorizing the necessary tax levies within and without the ten mill limitation, and certifying the same to the Allen County, Ohio Auditor.*

- Trustee Baxter moved to approve the resolution and trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 8-20-24-4:** *Retaining the services and representation of attorney Matthew H. Huffman, of Huffman, Kelly, & Brock, LLC.*

- Trustee Baxter explained that Matt Mitchell resigned as the township’s legal council and that Matt Huffman has agreed to serve in that capacity.
- Trustee Baxter moved to approve the resolution and trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**FINANCIAL REPORT**

Account balances as of **August 19, 2024**

First National Bank - Main	\$2,856,307.33
STAR Ohio Investment	\$109,979.45
<b>Total - All Accounts</b>	<b>\$2,966,286.78</b>

**ARP FUNDS:**

The ARP Funding Balances are as follows:

**Total Funds Received:           \$993,592.50**  
**Total Funds Disbursed:        \$856,377.86**

**Total Funds Reserved:**

- Fire Hydrant Replacement     \$2,132.65
- Reserved Fire Dept Payroll   \$3,663.72

**Total Available/Remaining Bal   \$137,214.64**

**ADVANCES:**

- **From General Fund to Fire Fund: \$26,180.13**

**Recent Expenditure Report:**

**(Warrants & EFT's Paid Since Last Meeting)**

Payroll Total for 8.21.24	\$34,692.80
Bills Paid or Scheduled through 8.17.24	\$32,886.76
<b>Total Amount of All Payables</b>	<b>\$70,622.77</b>

**Financial Reports Provided to Trustees:**

**[As of 8.17.2024]**

- **Payment Listing(s)**
- **Fund Status**
- **Revenue Status**
- **Cash Flow Detail by Fund**

**Trustee Fillhart acknowledged receiving the listed reports via email from the Fiscal Officer and made a motion to approve the financial report and authorize payment of the bills and payroll, trustee Baxter seconded the motion. With both trustees voting yes, the financial report was approved.**

## **DISCUSSION ITEMS**

- Reminder: Allen County Fair – Engineer’s Building Coverage: Will be Aug. 23<sup>rd</sup> from 7 PM to 10 PM (Fillhart)
- Special Assessment Certifications were finalized and submitted
- June & July Bank Reconciliations were completed and balanced.
- The fiscal officer reported on a budget strategy meeting he conducted with Chief Kitchen and IAFF Local 4539 President Jenkins. They plan to meet at least quarterly to review finances related to fire department operations.
- The fiscal officer issued a reminder that the mandatory Auditor of State Training – Turn in certificates.
- The Solid Waste Reimbursement Grant was submitted.

## **CORRESPONDENCE**

- 2 letters from the IRS regarding our 2023 form 941 were received. The fiscal officer will review and follow-up.
- A letter from Ohio Department of Taxation regarding School District Tax return for 2023 was received. The fiscal officer will review and follow-up.
- A notice from ODJFS office of Unemployment regarding unemployment benefits was received and reviewed.

## **TRUSTEES BUSINESS**

### **Mr. Baxter**

- Mr. Baxter led additional conversations on current capital needs such as potentially replacing the roof of the township house and updating or replacing the HVAC system.

### **Mr. Meeks**

- Was not present at this meeting.

### **Mrs. Fillhart**

- Mrs. Fillhart announced that the Bath High School homecoming parade will be September 25<sup>th</sup> and she encouraged participation.

**DEPARTMENT REPORTS**

**Road Superintendent: Gary Jay**

- Mr. Jay reported that paving moved into Bath Township today. They will be focusing on Neubrecht & Roush Roads.

**Fire Department: Chief Kitchen**

- Chief Kitchen reported that we have conducted 908 calls for service to date.

**Zoning Inspector/Fire Inspector: Ken Meyer**

- Submitted his report in writing, a copy of which is attached to the meeting agenda. See said report for a statistical breakdown of zoning & inspection related activities.

**Social Hall: Tammy Jay**

- No report

**Law Enforcement: ACSO Deputy Derrick Bargainer**

- No report

**HEARING OF THE PUBLIC**

- Micah Hollinger of 1596 Neubrecht Road made several positive remarks about the fire department and their recent response to a fire at his business. He also thanked the public and the trustees for their support of his requested zoning change.

**Executive Session**

- No executive sessions were conducted during this meeting.

**Additional Business & Announcements**

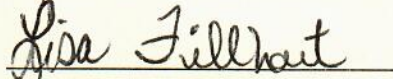
- The trustees announced that a public meeting before the zoning board will be held in case number #117 on Monday August 26, 2024 at 6:00 PM.
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **September 3, 2024, at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Fillhart moved, and trustee Baxter seconded a motion to adjourn the meeting at 7:281 PM. With no further discussion and both trustees voting yes, the motion was approved, and the meeting was adjourned.

  
\_\_\_\_\_  
Brad Baxter, Chairman

  
\_\_\_\_\_  
Berlin Carroll, Fiscal Officer

\_\_\_\_\_  
Mike Meeks, Vice Chairman

  
\_\_\_\_\_  
Lisa Fillhart, Trustee