



The Board of Trustees of Bath Township met on Tuesday, **August 6, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter  
Mike Meeks  
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the June 18, 2024 meeting were received and reviewed with Trustee Baxter moving to approve them as written and Trustee Fillhart seconding the motion. With all three trustees voting yes, the motion was approved.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 8-6-24-1:** *Authorizing the hiring of FF II/Paramedic, Brock Yingling as a full-time Platoon Chief, effective August 16, 2024, in accordance with Article 30, Section 30.1 of the IAFF local 4539, Bath Twp. Professional Firefighters Contract.*

- Chief Kitchen introduced Mr. Yingling and made some remarks about his prior service, resume, and background. Mr. Yingling was present and stated he was excited to be coming on board at the Fire Department on a full-time basis..
- Trustee Fillhart moved to approve the resolution with Trustee Baxter seconding the motion. With all three trustees voting yes, the motion was approved.

**RESOLUTION 8-6-24-2:** *Approving the recension of Resolution 3-16-21-5, pertaining to incentive pay for intermittent employees Covering full-time Firefighter/Paramedic vacancies, effective immediately.*

- The resolution was taken up after deliberations in executive session. Trustee Baxter moved its adoption and Trustee Meeks seconded the motion. With no further discussion and with Trustee Fillhart abstaining, the motion was approved upon yes votes from Trustees Baxter & Meeks.

**FINANCIAL REPORT**

Account balances as of **August 2, 2024**

First National Bank - Main	\$2,889,630.18
First National Bank - Swing	\$0.00
STAR Ohio Investment	\$109,976.45
<b>Total - All Accounts</b>	<b>\$2,999,606.63</b>

**ARP FUNDS:**

The ARP Funding Balances are as follows:

**Total Funds Received:           \$993,592.50**  
**Total Funds Disbursed:       \$856,377.86**

**Total Funds Reserved:**

- Fire Hydrant Replacement     \$2,132.65
- Reserved Fire Dept Payroll   \$3,663.72

**Total Available/Remaining Bal   \$137,214.64**

**ADVANCES:**

- **From General Fund to Fire Fund: \$26,180.13**

**Recent Expenditure Report:**

**(Warrants & EFT's Paid Since Last Meeting)**

Payroll Total for 8.7.24	\$31,382.85
Bills Paid or Scheduled through 8.7.24	\$44,342.26
<b>Total Amount of All Payables</b>	<b>\$70,622.77</b>

**Trustee Baxter acknowledged receiving the following reports from the Fiscal Officer via email:**

- **Payment Listing(s)**
- **Fund Status**
- **Revenue Status**
- **Cash Flow Detail by Fund**

Trustee Baxter moved to approve the financial report and authorize current payments. Trustee Meeks seconded the motion. With all three Trustees voting yes, the motion was approved, and the report was accepted.

### **DISCUSSION ITEMS**

- Reminder: Allen County Fair – Engineer’s Building Coverage: Will be Aug. 23<sup>rd</sup> from 7 PM to 10 PM (Fillhart)
- Received & receipted 2<sup>nd</sup> half 2024 taxes:
  - Real Estate: \$587,128.49
  - Mobile Home: \$1,347.02
- Zoning Case #117 was set for public hearing on August 20, 2024 at 5:30PM.
- Working on updated ACH agreement with First National Bank
- The Fiscal Officer is Finalizing Special Assessment Certifications.
- The Fiscal Officer is currently working on June & July bank reconciliations,
- The Fiscal Officer reported that the 2025 Preliminary Budget was submitted to Auditor’s Office.
- The Fiscal Officer reported that a budget strategy session was requested by Chief Kitchen and has been scheduled.
- The Fiscal Officer issued a general reminder that the mandatory Auditor of State Training needed to be completed by all public employees and copies of the related certificates placed in personnel files.

### **CORRESPONDENCE**

- The township received a letter from the Ohio BWC regarding our certified-network provider status.
- The Fiscal Officer reported that emails regarding the National Opioid Settlement were forwarded to the Trustees; the Trustees acknowledged their receipt.

**TRUSTEES BUSINESS**

**Mr. Baxter**

- Mr. Baxter led a conversation on current capital needs such as potentially replacing the roof of the township house and updating or replacing the HVAC system.

**Mr. Meeks**

- Mr. Meeks enquired about the age of the roof and gave a historical perspective into issues that arose at the time of installation of the current roof.

**Mrs. Fillhart**

- Mrs. Fillhart gave no additional comments.

**DEPARTMENT REPORTS**

**Road Superintendent: Gary Jay**

- Mr. Jay reported that they recently finished some tile work and are prepping for the road program.

**Fire Department: Chief Kitchen**

- Chief Kitchen reported that we have conducted 853 calls for service to date.
- Chief Kitchen reported that the department's tanker is currently out of service due to damage that occurred on a recent large scale fire in the township that required multiple departments to mitigate.

**Zoning Inspector/Fire Inspector: Ken Meyer**

- Submitted his report in writing, a copy of which is attached to the meeting agenda. See said report for a statistical breakdown of zoning & inspection related activities.

**Social Hall: Tammy Jay**

- Advised that the social hall brought in \$900 last month and participated in the discussions regarding capital needs.

**Law Enforcement: ACSO Deputy Derrik Bargainer**

- Gave some brief comments of positivity and encouragement to township residents in attendance.

**HEARING OF THE PUBLIC**

- Tom Burden, of 1710 Lutz Road made comment on issues affecting the township including a property at Stewart & Bluelick Roads, a property at on Wolfe Road, and two properties in the Lost Creek subdivision being rented to large numbers of people.

**Executive Session**

Trustee Fillhart moved for an executive session to discuss matters related to compensation of township employees, trustee Meeks seconded the motion. With all three trustees voting yes, the meeting went into executive session at 7:40 PM. Trustee Baxter moved to exit executive session with trustee Fillhart seconding the motion. With all three trustees voting yes, the public agenda meeting was resumed at 8:16 PM.

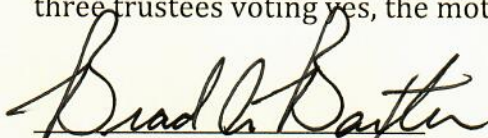
**Additional Business**

- The Fiscal Officer presented resolution 8-6-24-2 which was adopted as outlined heretofore.

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **August 20, 2024, at 7:00 PM** in the Township Boardroom.

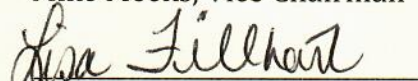
A public meeting to discuss zoning case #117 will be held on **August 20, 2024 at 5:30 PM**.

Being no further business to come before the board, Mr. Meeks moved, and Mrs. Fillhart seconded a motion to adjourn the meeting at 8:21 PM. With no further discussion and all three trustees voting yes, the motion was approved, and the meeting was adjourned.

  
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Brad Baxter, Chairman

  
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Berlin Carroll, Fiscal Officer

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Mike Meeks, Vice Chairman

  
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Lisa Fillhart, Trustee