



The Board of Trustees of Bath Township met on Tuesday, **May 21, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Mike Meeks
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Fillhart leading the Pledge of Allegiance.

Having reviewed the minutes of the April 16, 2024 regular meeting, a motion was made by Trustee Fillhart, seconded Trustee Meeks, to approve them without any additions or corrections. A roll call vote was taken with both trustees voting in the affirmative. The motion was approved.

UNDER FISCAL OFFICER'S BUSINESS

No resolutions were taken up:

FINANCIAL REPORT

Checking account balances as of **May 19, 2024**

First National Bank - Main	\$2,510,712.60
First National Bank - Swing	\$10,000.00
STAR Ohio Investment	\$108,486.22
Total - All Accounts	\$2,629,198.82

ARP FUNDS: The ARP Funding Balances are as follows:

Total Funds Received (2021):	\$496,457.46
Total Funds Received (2022):	<u>\$497,135.04</u>
Total Funds Received:	\$993,592.50
Total Funds Disbursed:	\$856,377.86
Total Funds Reserved:	
• Fire Hydrant Replacement	\$2,132.65
• Reserved Fire Dept Payroll	\$3,663.72
Total Available Balance	\$137,214.64

Advances from the General Fund to Fire Fund (to be repaid): \$26,180.13

Recent Expenditures Report:

(Warrants & EFT's Paid Since Last Meeting)

Request a motion to pay the bills as presented:

Payroll Total for 5/22/24	\$28,788.25
Bills Paid or Scheduled through 5/22/24	\$78,048.17
Total Amount of All Payables	\$106,836.42

Reports Emailed to Trustees:

[As of 5/19/24 including payments scheduled through 5/22/24]

- **Payment Listing**
- **Fund Status**
- **Revenue Status**
- **Cash Flow Detail by Fund**

- A motion to approve the financial report was made by Trustee Fillhart, seconded by Trustee Meeks. There was no discussion and with both trustees voting in the affirmative, the motion passed.

DISCUSSION ITEMS

- **Future Capital Improvement:** If we have an upcoming concrete related project, I would like the trustees to consider adding a sidewalk directly from the zoning/fiscal office door to the parking lot. Water pools in the grass in this area and walking the long way around when it is raining exposes any documents, etc. to increased potential damage from prolonged exposure to the rain.
- I'm planning to move Personnel Files from paper to digital images.
- Preparing to transition to two-step verification for the Ohio Business Gateway
- First Quarter Form 941 Schedule B Completed & Mailed to IRS by TJ.

CORRESPONDENCE

- Received a survey from medical mutual requesting number of employees (all classification) for past 20 weeks. Completed: 31
- Received correspondence from the Board of Elections. There was an inaccuracy in the appointment statement. Requested Tammy Jay to inform the BOE.
- Received an Entry from the United States Bankruptcy Court Southern District of New York: Recommend simply forwarding these to our legal counsel in the future. Requested Tammy Jay to send them to the appropriate individual.

TRUSTEES BUSINESS

Mr. Baxter

- Was not in attendance at this meeting.

Mr. Meeks

- Reported on a meeting he attended on May 14th regarding community development block grants. There are approximately \$220,000.00 worth of projects being funding in the area, none in Bath Township.

Mrs. Fillhart

- Wished all Bath Township Emergency Medical Technicians a very happy EMS week!
- Reported that Ottawa Metro Park would not be opening the beach this year.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Reported that new cemetery footers have been installed.

Fire Department: Chief Kitchen

- Chief Kitchen was absent from the meeting due to being on a call for service.
- Fire Inspector Ken Meyer reported there have been 565 calls for service this year to date.

Zoning Inspector/Fire Inspector: Ken Meyer

- Submitted his report in writing, a copy of which is attached to these minutes. See the attached report for a statistical breakdown of zoning & inspection related activities.

Social Hall: Tammy Jay

- Reported that advertisement/support for the Bath Schools fall sports program is due.

Law Enforcement: ACSO Deputy

- No Report

HEARING OF THE PUBLIC

- 3 members of the public joined 7 township employees for a total attendance of 10 persons at this meeting.
- Linda Makley [3839 Yale Avenue] expressed her appreciation and thanks to the road & bridge crew for recent mowing work they completed.
- Liz Ebbing [1382 Fetter Road] inquired as to when the new township sign was to be completed.

Executive Session

No executive session(s) were conducted during this meeting.

Additional Business

- None

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **June 4, 2024, @ 7:00 p.m.** in the Township Boardroom.

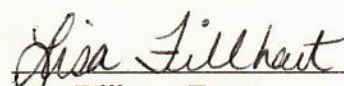
Being no further business to come before the board, Mrs. Fillhart moved, and Mr. Meeks seconded a motion to adjourn the meeting at 7:34 PM. With no further discussion and all three trustees voting in the affirmative, the motion was approved, and the meeting was adjourned.

[ABSENT]

Brad Baxter, Chairman



Mike Meeks, Vice Chairman



Lisa Fillhart, Trustee



Berlin Carroll, Fiscal Officer