



The Board of Trustees of Bath Township met on Tuesday, **April 16, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

Having reviewed the minutes of the April 2, 2024 regular meeting, a motion was made by Trustee Baxter, seconded Trustee Fillhart, to approve them without any additions or corrections. A roll call vote was taken with Trustees Baxter & Fillhart voting in the affirmative. The motion was approved.

UNDER FISCAL OFFICER'S BUSINESS

The following resolutions were taken up:

RESOLUTION 4-16-24-01: Approving new rates of pay for intermittent fire department employees retroactive to April 1, 2024 as listed hereafter:

- Trustee Baxter spoke about the need to increase wages for part-time fire department employees to remain competitive in the current job market.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-02: Approving a 4% pay increase retroactive to April 1, 2024 for the employees listed hereafter:

- Trustee Baxter spoke explained that no cost of living adjustment was given earlier in the year and this increase was being given to provide said adjustment.
- A motion was made by Trustee Fillhart, seconded by Trustee Baxter to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-03: Approving the hiring of Curt Yetman as an intermittent Level II Firefighter/Paramedic at a rate of \$17.85/hour effective 4/16/24.

- Chief Kitchen recommended passage of this resolution.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-04: Approving the hiring of Keegan Keith as an intermittent Level II Firefighter/Advanced EMT at a rate of \$17.60/hour effective 4/16/24.

- Chief Kitchen recommended passage of this resolution.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-05: Accepting the resignation of Platoon Chief Kevin Markward from the Bath Township Fire Department effective April 30, 2024.

- Chief Kitchen expressed his disappointment in receiving this resignation, thanked Platoon Chief Markward for his service and wished him well. Trustees Baxter and Fillhart joined him in this sentiment.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-06: Approving a memorandum of understanding (MOU) between the Board of Trustees of Bath Township and IAFF Local 4539, Bath Township Professional Firefighters, agreeing to remove ARTICLE 6, "RESIDENCY" from the current collective bargaining agreement effective immediately.

- Trustee Baxter advised that, in conjunction with the union, this action was being taken to expand their ability to reach candidates for employment. Further, this action will expire w the end of the current contract in April 2025.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-07: Approving the hiring of Nicholas Shady as an intermittent Level II Firefighter/Paramedic at a rate of \$17.85/hour effective 4/16/24.

- Chief Kitchen recommended passage of this resolution.
- A motion was made by Trustee Fillhart, seconded by Trustee Baxter to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-08: Appointing Berlin Carroll as Fiscal Officer, effective 4/1/24 to fulfill the unexpired term vacancy.

- Trustee Baxter advised this was to fill the unexpired term of Josh Luke beginning April 1, 2024. Further, that Mr. Carroll will be required to run in the 2025 general election and then again in the 2027 general election should he elect to do so.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

RESOLUTION 4-16-24-09: Approving the hiring of Bridget Martin as an intermittent Level II Firefighter/Paramedic at a rate of \$17.85/hour effective 4/16/24.

- Chief Kitchen recommended passage of this resolution.
- A motion was made by Trustee Baxter, seconded by Trustee Fillhart to approve the resolution. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

Financial Report:

Checking account balances as of **April 14, 2024**

First National Bank	\$2,599,734.08
Star OHIO	\$108,001.82
Total	\$2,707,735.9

ARP FUNDS: The ARP Funding Balances are as follows:

Total Funds Received (2021):	\$496,457.46
Total Funds Received (2022):	\$497,135.04
Total Funds Received:	\$993,592.50
Total Funds Disbursed:	\$856,377.86
Total Funds Reserved:	
- Fire Hydrant Replacement	\$2,132.65
- Reserved Fire Dept Payroll	\$3,663.72
Total Available/Remaining Bal	\$137,214.64

Advances from the General Fund to Fire Fund (to be repaid): \$26,180.13

BILLS FOR PAYMENT

Breakdown of bills as follows:

Payroll Total 4/17/24:	\$27,178.28
Expenditures/Bills:	\$58,343.63
Total Amount of Payables	\$85,521.91

- A motion to approve and pay the bills as well as the April 17, 2024 payroll was made by Trustee Baxter, seconded by Trustee Fillhart. With no further discussion and both trustees present voting in the affirmative, the motion was approved.

The following reports were provided to the Trustees prior to the meeting to review and a copy was made available at this meeting:

- Payment Listing as of 4/14/24
- Fund Status as of 4/14/24
- Revenue Status as of 4/14/24
- Cash Flow Detail by Fund as of 4/14/24

Mr. Baxter and Mrs. Fillhart confirmed they received these reports.

DISCUSSION ITEMS

- Banking Accounts were reconciled on April 8th. Our bank accounts are showing \$1.95 more than UAN indicates we should have. In speaking with the Assistant Fiscal Officer, this has been an issue previously. We have attempted without to success to identify the source of these additional funds thus far but will continue to attempt to do so.
- I am requesting a short executive session to discuss the compensation of a current full-time township employee.
- I will be on vacation out of the country from April 18th through April 25th. Assistant Fiscal Officer Josh Luke will be available to handle any emergencies.
- UAN has been updated to version 2024.2 and IRS Form 941 has been patched. Our second quarter report will be completed when I return from vacation.
- Adjustments to the Trustees and Fiscal Officer Compensation rates have been made pursuant to SB 296 Effective December 27, 2018 which provides an automatic 1.75% cost of living increase every year through 2028.
- Completed a survey for Principal Life Insurance Company regarding the number of employees eligible for vision insurance.
- A noticeable decrease in the AEP for the garage post LED lighting project.
- Allocations for the EMS Utilities & Contracted Services were increased by 2K & 10K respectfully to pay EMS related bills. These funds were initially under allocated. \$306,540.05 of budgeted funds were available for to be allocated.
- Will need to purchase some furniture (desk chairs) and equipment (computer monitors) for the Fiscal Office.

CORRESPONDENCE

- A reminder to register for the Allen County Township Association Banquet to be held on Thursday April 18th was received

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter discussed an upcoming meeting regarding stormwater, Trustee Fillhart will attend on behalf of the Township.
- Mr. Baxter discussed the upcoming township clean-up day scheduled for May 11th from 8am to 2pm.

Mr. Meeks

- Mr. Meeks was not in attendance at this meeting.

Mrs. Fillhart

- Mrs. Fillhart gave an update on the progress being made on the sign project in front of the township house.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay reported that he and his crew are finishing ditch work, removing trash, and preparing for the owing season.

Fire Department: Chief Kitchen

- Chief Kitchen reported there have been 449 calls for service this year to date.
- Chief Kitchen gave a statistical presentation comparing the call volume from January 1st through March 31st in 2023 and 2024 making the point while the number are similar, 379 in 2023 and 390 in 2024, in 2023 they handled those calls with 9 full time personnel and in 2024 they have handled a similar call volume with just 3 full time personnel. There is a continued concern for the safety and wellness of our fire department personnel given the added demands from being understaffed.

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted his report in writing, a copy of which is attached to these minutes. See the attached report for a statistical breakdown of zoning & inspection related activities.
- The Trustees called for zoning hearings in case number 115 & 116 at 5pm and 6pm respectively on Tuesday May 7, 2024

Social Hall: Tammy Jay

- No Report.

Law Enforcement: ACSO Deputy

- No Report

HEARING OF THE PUBLIC

- 8 members of the public attended this meeting
- Jared Jenkins [3123 Sugar Creek Rd.] thanked the trustees for approving a pay increase for part-time intermittent fire department personnel.
- Lynda Makley [3839 Yale Avenue] asked if the new sign was going to have changeable messaging and went on to advise that there is a need for us to support the greater Bath community with positive messaging on the sign. She gave the example of advertising the Bath Craft Show.
- Clarence Roller [3920 Bluelick Road] advised that he had nothing to add to tonight's meeting putting his good nature and sense of humor on display to the delight of all those assembled.

Executive Session

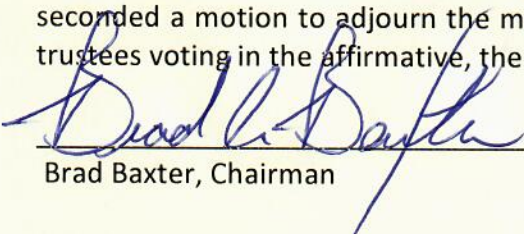
No executive session(s) were conducted during this meeting.

Additional Business

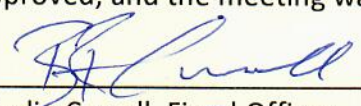
- None

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **May 7, 2024, @ 7:00 p.m.** in the Township Boardroom.

Being no further business to come before the board, Mr. Baxter moved, and Mrs. Fillhart seconded a motion to adjourn the meeting at 8:37 PM. With no further discussion and both trustees voting in the affirmative, the motion was approved, and the meeting was adjourned.

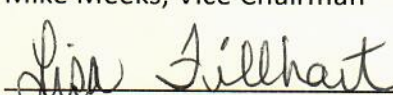


Brad Baxter, Chairman



Berlin Carroll, Fiscal Officer

Mike Meeks, Vice Chairman



Lisa Fillhart, Trustee