



The Board of Trustees of Bath Township met on Tuesday, **April 6, 2021** in electronic format via GoToMeeting.

Members Present:
Brad Baxter
Robert Sielschott
William Degen

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

Guest: Dustin Ingle was in attendance and interested in the Allen Water District position available. Mr. Baxter discussed the purpose of the board position and its duties. There are five townships included on the board. Mr. Baxter supports appointing Dustin and made a motion to appointment him as the Bath representative. Mr. Degen reported Dustin works for him and he feels he is a good fit for this position. Mr. Sielschott felt his resume was very professional and a great fit. Mr. Sielschott also thanked Sam Bassitt for his interest in the position as well. Mr. Bassitt has served our community extensively and he also supports this. Justin stated he is looking forward to serving on the board.

Mr. Baxter made a motion and Mr. Sielschott seconded the motion to appoint Justin Ingle to the Water Board position. Motion passed by a unanimous roll call vote.

Guest: Amanda Riess Account Manager from Clemens & Nelson is our new representative. She is a NW Ohio native from Ada, Ohio originally and worked in Illinois for 14 years before moving back home to this area. She will forward her contact information to Tammy who will forward it on to the Trustees and department heads.

The minutes of the regular meeting of March 16, 2021 were approved as presented. Motion made, seconded, and passed by unanimous roll call vote.

FISCAL OFFICER'S BUSINESS

Resolution 4-6-21-1: Authorizing Fire Chief Joe Kitchen to enter into a contract with Stryker Pro Care Services for one year of service on two (2) Life Pak 15 cardiac monitors and two (2) Lucas CPR devices in the amount of \$3672.00 on behalf of the Bath Twp. Board of Trustees. Discussion: It is critical equipment that we must maintain. Motion made by Mr. Degen, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 4-6-21-2 Accepting the resignation of Intermittent Firefighter/EMT Angelo Fox, effective 4/5/21. Discussion: He was hired full time by the City of Lima and the FD wished him well. Motion made by Mr. Baxter, seconded by Mr. Degen, and passed by unanimous roll call vote.

Resolution 4-6-21-3 Approving the hiring of Hunter Smith as an Intermittent Level 1 FF/EMT Basic at a rate of \$11.10/hour effective 4/6/21. Discussion: He will begin employment tomorrow and was unable to attend tonight's meeting. Motion made by Mr. Degen, seconded by Mr. Baxter, and passed by unanimous roll call vote.

Resolution 4-6-21-4 Approving a Memorandum of Understanding (MOU) between the Bath Twp. Board of Trustees and IAFF Local 4539, Bath Twp. Professional Firefighters, to temporarily lower the minimum manning of "C" shift until the fire department returns to full staffing. Discussion: This has been done in the past and they will fill vacancy with OT until the position has been filled, interviewing tomorrow. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 4-6-21-5 authorizing Allen County Engineer to proceed with the Bath Township 2021 Road Program in the amount of \$128,935.06, with Bath Townships portion to be \$119,609.52 and Allen County's portion to be \$9,325.44. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of March 31, 2021, the checking account balance First National Bank \$2,689,799.91; Star Ohio balance \$99,361.35 and 5/3 balance \$203,573.80 for a total amount of all funds at \$2,992,735.06.

BILLS FOR PAYMENT

Breakdown of bills as follows:

Payroll Total:	\$ 30,573.24
Expenditures/Bills	<u>\$ 74,157.40</u>
Total	\$104,730.64

Mr. Sielschott moved, and Mr. Degen seconded the motion to pay the **April 7, 2021** bills in the amount of \$104,730.64. Motion passed by a unanimous roll call vote.

Reports Provided to Trustees: Payment Listing 4/7/21, Fund Status as of 4/7/21, Revenue Status 4/7/21.

DISCUSSION ITEMS

2019/2020 Audit-Fiscal Officer has inquired several times regarding the finalization and reporting of the audit. They are still in process of completing the reporting. Had another conference call with them last week, and they are making every effort to complete the reporting.

CORRESPONDENCE

Ohio Dept of Job & Family Services-Report received from ODJFS for unemployment benefits more of our employees. Those fraudulent claims are being reported.

TRUSTEE BUSINESS

Mr. Degen discussed the Spring Banquet invitation from Brad Core. Mr. Degen also reported on the tax review council meeting. One P&G ended in 2020 another ends in 2021. P&G will be down to one tax incentive agreement and it is until 2033. It is Nash Finch's last year; Nelson Packaging received a 10% reduction and Lima Pallet did not meet their goals of hired employees, but they approved her agreement as it stands due to Covid situation. Mr. Degen received a call from Stacy Miller regarding closing a street off due to a family death. They would like to have a funeral dinner and requested it would be closed from 10:00 a.m. until 5:00 p.m. on this Friday. Denny can set up some barricades for them, all Trustees agreed to allow this and decided the barricades would be taken down at 4:00 p.m.

Mr. Baxter attended the Allen County Health Department budget meeting, and they proposed a 4% increase. Kathy Luhn is retiring this year and they will be looking to hire additional employees. The final budget vote is in the fall. Mr. Baxter discussed the research Tammy had done on how surrounding townships are conducting their meetings. At this time Shawnee and American Township are allowing 15% capacity at their in-person meetings. Shawnee Township is also doing Facebook live streams. At this time, it was decided Bath Township would continue our electronic meetings.

Mr. Sielschott reported the subdivision request came through for Lost Creek Boulevard. There are a lot of young professionals that want their families in this area.

DEPARTMENT REPORTS

Road Foreman Denny Wilkins reported the final meeting on the road program is on Thursday April 8th. Mr. Baxter commented on his appreciation of Denny and the road crew for keeping our roads in great shape.

Chief Kitchen reported 375 calls for service year to date. Fire hydrant flushing begins May 1st. Chief discussed a new ambulance that will be about \$160,000 - \$170,000, he will bring in numbers as soon as he gets them. He reported the current legislation excluded townships in this covid package. Chief reported he viewed the new Beer Barrel, TSC Garden Center and few other places with Ken Meyer.

Zoning Inspector/Fire Inspector Ken Meyer reported for the month of March there were thirteen certificates, five complaints and sixty-five inquiries. The property locate at 1899 E. Bluelick Road has not had any improvement; he has until May 1, 2021 to repair. Property owner of 3387 Shearin Avenue has until May 15, 2021 to vacate personal items from the property and turn off the utilities. Ken visited the property on April 5, 2021 and the owner was working on roof. Ken returned to property with ACSO Deputy Childs and served a "Cease and Desist" order to owner and then contacted our attorney, Zach Maisch, he has also contacted the Prosecutors office on the matter. Property located at 1206 McKinley Avenue has a truck on property and is cleaning it up, the majority of trash has been removed and grass seed has been planted on the vacant lot. Property located at 3445 Hadsell Road there have been no improvements noted and he has not received any reply from owner. Ken will have a resolution ready for our next regular meeting.

The house at 1133 Lutz Road has been torn down. BZA recommended approval of a lot split for property belonging to P&G, allowing house and barn to be split off of larger plot. Ken also received and reviewed proposed subdivision at Lost Creek (15 lots).

Fire Code Activities: twenty annual fire inspections, three requested inspections and five follow up inspections. Ken inquired to see if we were going to have a clean-up in June, he recommended maybe waiting until fall. Mr. Degen recommended Tammy call to see if they are having the program this year for reimbursement on Township Clean Ups.

Social Hall Manager Tammy Jay had nothing further to report.

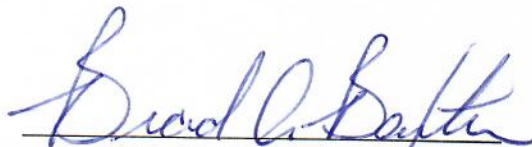
HEARING OF THE PUBLIC

There were (2) two people from the public in attendance.

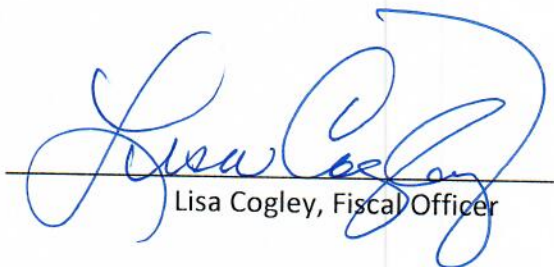
NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held on **April 20, 2021 at 7:00 p.m.** in electronic format via GoToMeeting.

Being of no further business, Mr. Baxter moved, and Mr. Sielschott seconded the motion to adjourn the meeting at 8:03 p.m. Motion passed by a unanimous roll call vote.



Brad Baxter, Chairman



Lisa Cogley, Fiscal Officer



Robert Sielschott, Vice Chairman



William Degen, Trustee