



The Board of Trustees of Bath Township met on Tuesday, **March 2, 2021** in electronic format via GoToMeeting.

Members Present:
Brad Baxter
Robert Sielschott
William Degen

Chairman Brad Baxter called the meeting to order at 7:13 p.m.

The minutes of the regular meeting of February 16, 2021 were approved as presented.
Motion made, seconded, and passed by unanimous roll call vote.

FISCAL OFFICER'S BUSINESS

Resolution 3-2-21-1: Accepting the resignation of Michael Carl as full-time employee of the Bath Twp. Fire Department effective 2/28/21. Discussion: Michael has accepted a position in Columbus. Motion made by Mr. Baxter, seconded by Mr. Degen, and passed by unanimous roll call vote.

Resolution 3-2-21-2: Accepting the resignation of Grant Schroeder as an intermittent employee of the Bath Twp. Fire Department effective 3/10/21. Discussion: Chief is very sorry to see Grant leave, he is a great employee and was hired full time by the City of Lima. Motion made by Mr. Degen, seconded by Mr. Baxter, and passed by unanimous roll call vote.

Resolution 3-2-21-3: Setting the rates for Public Education/CPR Training, effective 3/1/21. (rate schedule attached.) Discussion: Rates are set to cover OT and administration costs; this is not a money-making endeavor. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 3-2-21-4: Approving the following expenditures from Buckeye Furniture: \$2,450 for the replacement of four (4) heavy duty recliners and \$3,300 for the replacement of five (5) twin size mattresses. Total amount of the project is \$5,750.00. (See quotes attached.) Discussion: These are replacements we have put off purchasing and with COVID funding we are in a good position financially to finally do this; one chair is being donated. Mr. Sielschott inquired to see if this is something that could be assisted with the Foundation. Chief responded, yes. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 3-2-21-5: Accepting the resignation of Jonathan Garcia as an intermittent employee of the Bath Twp. Fire Department effective 3/11/21. Discussion: He accepted a full-time position with the City of Lima. Motion made by Mr. Degen, seconded by Mr. Baxter, and passed by unanimous roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of February 28, 2021, the checking account balance First National Bank \$2,095,996.98; Star Ohio balance \$99,354.54 and 5/3 balance \$132,069.78 for a total amount of all funds at \$2,327,421.30.

BILLS FOR PAYMENT

Breakdown of bills as follows:

Payroll Total:	\$ 29,556.71
Expenditures/Bills	<u>\$ 44,164.29</u>
Total	\$ 73,721.00

Mr. Sielschott moved, and Mr. Degen seconded the motion to pay the **March 3, 2021** bills in the amount of \$73,721.00. Motion passed by a unanimous roll call vote.

Reports Provided to Trustees: Payment Listing 3/3/2021, Fund Status as of 2/28/21, Revenue Status 2/28/2021, bank reconciliation for February.

DISCUSSION ITEMS

2019/2020 Audit-Fiscal Officer has been working closely with our audit contacts, Jessica Richardson, and Kayla Miller. Any documents requested have been provided to them in a timely manner. I appreciate Tammy Jay's assistance in helping to acquire document copies to provide to the auditors, as well as providing a workspace for them in the social hall while allowing for Covid precautions and social distancing. Updates will be provided throughout the process.

Mobile/Manufactured Home Tax Receipt-receipt has been deposited in our account by direct deposit and has been processed.

Credit Card Policy-While we have a great procedure for monitoring usage on credit cards and processing payments, it is recommended that we write an actual policy that reflects our procedures, and who is authorized on the various credit cards. FO has downloaded recommendations from the Auditor of State website and included that in the Trustees packets for review, discussion, and eventual implementation of policy & procedure.

CORRESPONDENCE

Rumpke Waste Removal Contract-Renewal contract received, \$70/month for Fire Dept. No contract received for the Township Hall/Road Dumpster.

Ohio Dept of Job & Family Services-Report received from ODJFS for unemployment benefits for one of our employees. That employee has contacted them as this is a Fraudulent Claim.

Resignation of Jack Hartley-Letter received from Mr. Hartley, resigning his position on the Allen Water District Board. Mr. Hartley will be moving out of state. Copy of letter was placed on the Trustees desks.

TPPT Tax Receipt – Disbursement received – reduction of 13.3% from last year.

General Fund: \$15,946.15

Road/Bridge: \$ 9,744.87

Police: \$17,717.96

Fire: \$69,099.99

TRUSTEES BUSINESS

Mr. Degen reported he spoke to Bud Linton regarding the property located at N. Dixie and Hadsell. Mr. Degen feels we need to move on and remove the building. He asked Ken about the property located on Lutz Road and Ken stated he left a card on the door and asked them to call him.

Mr. Baxter attended the Developmental Controls Committee discussion regarding solar the solar project in Shawnee Township. Mr. Baxter recommended we speak with Shawnee on their project, a big issue is the location on where they get placed.

Mr. Sielschott emailed Peter Griggs on getting information on signage issues, he is waiting on a response.

DEPARTMENT REPORTS

Road Foreman Denny Wilkins discussed the mowing contact with Aries Lawn for this year and stated there was no price increase so he will continue to use them this year. He is currently working on putting the road program together and has sent it to the County for review.

Chief Kitchen reported 221 calls for service year to date. The Fire Department had their five-year ISO review, there was great help from the staff and hopefully they will get moved into the next category. Chief and Ken attended Alle County Township Association meeting that mapped out key projects, there were a handful in Bath.

Zoning Inspector/Fire Inspector Ken Meyer reported for the month of February his total number of zoning certificates were one, there were three complaints and forty inquires. Ken informed the owner at of the property located 1899 E. Bluelick Road the repairs must be completed by May 1, 2021. Ken spoke to ACSO and they will not order the truck removed on Bible Road because it is private property. The towing company would like the vehicle moved closer to the road before they will tow it. The property located at 1206 McKinley Avenue has a large pile of trash a case will be started on the property. Ken completed two annual fire inspection, one requested inspection and one follow up inspection.

Social Hall Manager Tammy Jay had nothing further to report.

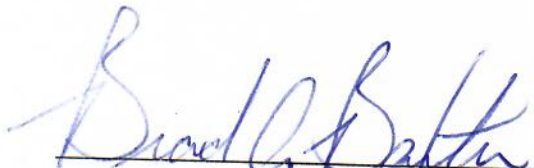
HEARING OF THE PUBLIC

There was (1) one person from the public in attendance. Clarence Roller 3920 E. Bluelick Road state he also received an unemployment scam. He reported American Township is going back to open meetings and Mr. Baxter stated hopefully we can get back to that as well. Clarence feels the signage issue does need to be resolved.

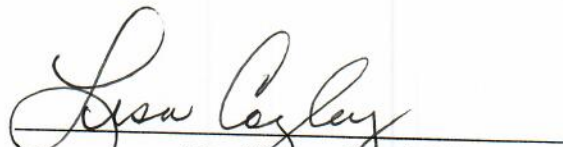
NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held on **March 16, 2021 at 7:00 p.m.** in electronic format via GoToMeeting.

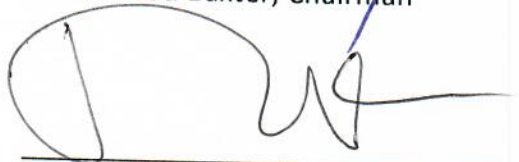
Being of no further business, Mr. Baxter moved, and Mr. Sielschott seconded the motion to adjourn the meeting at 8:06 p.m. Motion passed by a unanimous roll call vote.



Brad Baxter, Chairman



Lisa Cogley, Fiscal Officer



Robert Sielschott, Vice Chairman



William Degen, Trustee