



The Board of Trustees of Bath Township met on Tuesday, **February 16, 2021** in electronic format via GoToMeeting.

**Members Present:** Brad Baxter  
Robert Sielschott

**Not Present:** William Degen

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

**The minutes of the year end meeting of February 2, 2021 were approved as presented.** Motion made, seconded, and passed by unanimous roll call vote.

## **FISCAL OFFICER'S BUSINESS**

### **FINANCIAL REPORT**

The fiscal officer reported as of February 14, 2021, the checking account balance First National Bank \$2,181,225.35; Star Ohio balance \$99,347.62 and 5/3 balance \$120,390.86 for a total amount of all funds at \$2,400,963.83.

### **BILLS FOR PAYMENT**

#### **Breakdown of bills as follows:**

Payroll Total:	\$ 35,655.77
Expenditures/Bills	<u>\$103,402.66</u>
Total	\$139,058.43

Mr. Baxter moved, and Mr. Sielschott seconded the motion to pay the **February 17, 2021** bills in the amount of \$76,656.60. Motion passed by a unanimous roll call vote.

**Reports Provided to Trustees: Payment Listing 2/17/2021, Fund Status as of 2/14/21, Revenue Status 2/14/2021, Bank Reconciliation for January 2021.**

DISCUSSION ITEMS-The Fiscal Officer has completed the Year End Reporting and submitted all to UAN. A legal ad was placed in the Lima News stating such and notifying residents that if they wish to view the documents, an appointment must be made to allow for Covid protocols, social distancing, and mask requirements. Additionally, Ohio Checkbooks data upload has been authorized as well and confirmation received that the upload/approval was accepted.

2019/2020 Audit-Fiscal Officer has been contacted by the Audit Manager regarding the upcoming audit. FO has provided the Audit Manager with numerous requested data and reports. The Audit Manager has since determined that an AUP audit has been approved. FO has signed the letter of engagement, returned it to the Audit Manager, and proceedings have begun. Trustees can expect to be contacted by the Audit Manager so she can provide with you the signed engagement letter as well as any updates throughout the process. Updates will be provided by the FO throughout the process.

Alpha Medical Billing-FO has worked with vendor as well as contacted Office of Budget & Management to ensure all information is up to date for deposits. It is anticipated that the 5/3<sup>rd</sup> account should be closed by March. Fiscal Officer will provide continued updates until the account is closed.

Real Estate Tax Receipt-FO anticipates receiving the real estate receipts (via direct deposit from Allen County Auditor) within the next two weeks.

## **CORRESPONDENCE**

West Central Association of Realtors-letter received detailing the 2021 Board of Directors. Original letter was placed on the trustees' desk for review.

## **TRUSTEES BUSINESS**

**Mr. Degen** was not in attendance.

**Mr. Baxter** had nothing further to report.

**Mr. Sielschott** discussed the details of getting a list of any payments that would get rejected by going to Fifth Third bank. He also apologized to Clarence Roller for not obtaining information on signage from Brosius & Griggs.

## **DEPARTMENT REPORTS**

**Road Foreman Denny Wilkins** had nothing further to report.

**Chief Kitchen** reported 171 calls for service year to date. Chief introduced Abbee Dackin who is the president of the Interact Club, he reported she has applied for a township scholarship. and her attendance and a required signature from one of the trustees or fiscal officer is required to apply. Mr. Baxter reiterated his support of her endeavor. The fire department received complaints that the Stewart Road trailer park was not plowed along with several other trailer parks in the township, Chief worked to get these issues resolved. Chief and Ken have talked about the mismanagement of the parks and are going to make it a priority to work on getting these parks cleaned up and better for the residents.



**Zoning Inspector Ken Meyer** reported there have been no improvements made to the property as of this date located at 1899 E. Bluelick Road. The property owner states he will make the required improvements when the weather clears but has not committed to any specific dates. The property located at 3387 Shearin Avenue has been deemed unsafe and unfit for human habitation by the Allen County Board of Health. They have also issued an order for the owner to make the repairs by March 1, 2021. The letter from the township was sent to the owner notifying him of the Township declared the property a public nuisance. He has until March 6, 2021 to request a hearing with the Township. The owners have again been notified of the dilapidated house on the property located at 1155 Lutz Road, but Ken has not heard back from them.

**Social Hall Manager Tammy Jay** had nothing further to report.

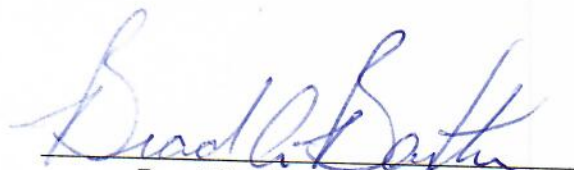
### HEARING OF THE PUBLIC

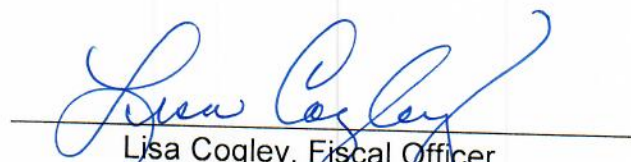
There was (2) two people from the public in attendance.

### NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held on **March 2, 2021 at 7:00 p.m.** in electronic format via GoToMeeting.

Being of no further business, Mr. Baxter moved, and Mr. Sielschott seconded the motion to adjourn the meeting at 7:26 p.m. Motion passed by a unanimous roll call vote.

  
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Brad Baxter, Chairman

  
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Lisa Cogley, Fiscal Officer

  
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Robert Sielschott, Vice Chairman